

Lutheran Church of the Incarnation Council Meeting Agenda

June 13, 2023, 7:00 pm

Council Member Roster: Tim Paulson (2026), Vern Holmes (2025), Kathryn Schnaible (2026), Jenny Fortuna (2025), Karl Larson (2024), Bob Kerr (2025), Kenny Doss (2026), Ralph Holderbein (2024), Karen Slabaugh (2024), and Pr. Dan Smith

A. Introduction: Vern in lieu of Tim (10 min)

- 1) All Council members encouraged to read the Constitution.
- 2) All new Council members asked to provide a picture and brief bio for the LCI website.
- 3) Mailboxes are updated with new officer's names.

B. Opening Prayer & Study: Pastor Dan (20 min)

- 1) Behavioral Covenant

C. Pastor's Report:(10 min)

- 1) See attached. Kathryn Schnaible volunteered to go to Synod Assembly in September.

D. Approval of May Council meeting minutes: Jenny (1 min)

- 1) See attached. Motion by Jenny Fortuna, 2nd by Bob Kerr, and Approved 8-0-0.

F. Council Action Items: Kathryn (5 min)

- 1) Voted to provide a gift of \$1,000 to PLTS to defray costs of the Internship program. Motion by Kathryn Schnaible, 2nd by Bob Kerr, and Approved 8-0-0.

G. President's Report: Vern in lieu of Tim (15 min)

- 1) JUNE 4: Interfaith Housing Justice Davis wrote a letter to the Davis City Council requesting support of a tax proposition for the next general election so that we can start addressing our housing crisis. The Social Justice Committee was asking for the support of this letter by LCI. Tim made the motion; Vern 2nd; Approved by the Executive Committee 5-0-0. See attached.
- 2) LCI Council retreat to be at Davis Lutheran Church on Saturday, August 19. Time TBD. Retreat Planning Committee: Tim Paulson, Pastor Dan, and Vern Holmes. Plan to complete the path already set by previous Council. Summary from March 2023 attached.
- 3) Executive Council Meetings will be held in person in the Library after church, two Sundays before the next meeting. Please provide reports and action items to be included in the following Council meeting by this time. Council meetings will be held 2nd Tuesday of each month. The agenda will be distributed 2 days prior to give time to read and be ready to discuss.
- 4) Future Council Meetings will begin with members sharing faith stories.
- 5) Next Executive Committee to meet July 23 after church.
- 6) No Council meeting in July. Next Council meeting August 8 @ LCI 7pm.

H. Committee and other Reports (10 min)

- 1) Treasurer's Report (Kathryn Schnaible):
Discuss changing the Constitution. Currently set for lay-members of LCI to audit bookkeeping. Proposal is to change audit to a 3rd party every other year. Audit to be prepared by Carbahal. Council agreed this was a good idea. Kathryn to provide costs to the Council in August.
- 2) Stewardship Committee Report (Vern Holmes, Chair)
Attached
- 3) Internship Committee Report (Marvie Paulson, Chair)
- 4) Liturgical Furnishings Committee Report (Bob Willse, Chair)

- 5) PILLAR CHAIR: Social Justice Committee Report (Ellen Kolarik, Chair)
Ellen Kolarik requested that "Council agrees to review statements of advocacy submitted by the Social Justice Committee at their regularly scheduled meetings for possible signature by the church body." Council agrees. Exec Committee will meet when issues are time sensitive.
- 6) PILLAR CHAIR: Worship & Music Committee Report (Karen Slinkard, Chair)
- 7) PILLAR CHAIR: Learning Committee Report (TBD)
- 8) PILLAR CHAIR: Congregational Life Committee Report (TBD)

J. Other Discussion Items:

- 1) Christine Bruhn requested permission to accept a donation made by Peter Hernes. He would like to donate Carol Klippstein's fabric collection to the LCI quilters. The collection consists of more than 480 lbs of fabric and is valued at approx \$15,700. The Executive Committee Approved the acceptance of the donation via email on June 14.
- 2) Kathryn to present options for Pastor Dan's Tax Bill - August 8, 2023.
- 3) Council Overnight Retreat - Fall 2023.
- 4) Congregational Dinner followed by Stakeholder's Meeting - Fall 2023.
- 5) Pastor's Compensation Package - Kathryn Schnaible to present options (October 2023).
- 6) Pastor's Sabbatical - Fall 2024.

Lutheran Church of the Incarnation Council Meeting Minutes

May 9, 2023, 7:00 pm via Zoom

Council Member Roster: Carol Huegli (2023), Ed Green (2023), Jeff de Ropp (2023), Karl Larson (2024), Bob Kerr (2025), Jenny Fortuna (2025), Vern Holmes (2025), Pr. Dan Smith

Zoom Meeting

<https://us02web.zoom.us/j/89265770230?pwd=b1ViUmR3ekVUemJNzTd5NEE4YmNmQmQ09>

To phone in: 1 669 900 6833

Meeting ID: 892 6577 0230

Passcode: 792375

A. **Introduction:** Jeff (filling in for Carol)

B. **Opening Prayer & Study:** Pastor Dan - ACTS 17:22-31, "For in Him we live and move and have our being."

C. **Pastor's Report:** New Members Class, Prayer Vigil at St.Martin's, Conference Gathering "We are church together", Internship Retreat, Rostered Minister's Retreat, Synod Assembly Sept 15-17.

D. **Approval of April Council meeting minutes:** Motion made by Jenny Fortuna, seconded by Karl Larson, and approved 7-0-0.

E. **March & April Financial Reports:** Karl & Jeff - Approval of March & April Financial Reports. Motion made by Jeff deRopp, seconded by Bob Kerr, and approved 6-1-0. Still operating with \$45k surplus as we head toward summer which has a historical downward trend. This is after our commitment to reinstate synod benevolence.

F. **Council Action Items:** (none)

G. **President's Report:** Jeff in lieu of Carol

1) Congregational voting results - Unanimous (36 votes)

Council Slate: (2)ONE year terms - Karen Slabaugh and Ralph Holderbein;

and (3) THREE year terms - Kenny Doss, Tim Paulson, and Kathryn Schnaible.

2) 2023-2024 Executive Committee Officers - All voted and approved as follows:

President: Tim Paulson

Vice President: Vern Holmes

Treasurer: Kathryn Schnaible

Secretary: Jenny Fortuna

3) Pastor sabbatical background discussion. Move this is a June action item.

4) New Council to be installed June 4. Planning meeting to follow service.

H. **Committee and other Reports:**

1) Learning Committee Report and Duty Description for Chair, Education & Spiritual Formation (attached)

2) Social Justice (attached)

LCI June Stewardship Report

We now have a functioning stewardship committee. Members are Joan Marquand-Willse, Daniel Walker, Ridz Aquino, and me.

We will be holding our first meeting on June 17th where our agenda will include the following:

- getting to know one another as co-members of the committee;
- discussing what a year round program may look like;
- initial planning for a fall stewardship response program (probably a congregational dinner or cottage meetings); and
- planning a Sunday morning stewardship fair with a focus on volunteer opportunities.

We will be looking at proposing dates for Fall calendaring.

Vernon Holmes
Stewardship Chair

Council Retreat Recap
Pr. Dan Smith
3/21/2023

On March 18, 2023, the LCI Council held a one-day retreat at Davis Lutheran Church. This had been planned as a mid-year check-in, with the following goals: to ground ourselves spiritually, looking back over the past several years both to grieve losses and stressors that have challenged us (through a global pandemic), and to celebrate successes (such as the completion of a sanctuary renovation); and to consider our structure as a congregation going forward. Here are some specific outcomes and milestones to which the Council prayerfully committed itself and our congregation going forward:

- It considered what a successfully operating Ministry Areas would look like such as:
 - Each would have a *chair* responsible for ministries under that Pillar
 - Chair has a functioning committee of 3-5 people
 - Chair & committee develop a collaboration and long-term plan
 - Chair/members have *term limits* – and chair would be actively training someone to replace them
- As further *Milestones* – goals to be accomplished by the congregation in the near future by a certain date and time, it proposed the following for the incoming Council to consider:
 - It reaffirmed our current structure of our four Ministry Areas (aka ministry “Pillars”): Worship & Music; Education & Spiritual Formation (formerly Learning); Social Justice (formerly Witness & Service); and Congregational Life (Formerly Community Life). This is our basic structure going forward for accomplishing our mission of sharing Christ’s Light in our community.
 - Aimed to fill all Pillar Chairs by Jan. 1, 2024; and in order to do so, do the following:
 - Define what the chair is – and what *onramp* and *offramp* is for service
 - Define how chairs relate to Council
 - Aimed to define “Congregational Life” by Sep. 1, 2023. The Council felt there was a special need in the wider congregation for fellowship, so this was an area that deserved special attention.
 - Aimed to gather the Pillar Chairs when they are filled (no later than Jan. 31, 2024) for the purpose of: *listening, sharing and calendaring events*.

There was a general recognition that the congregation has been through a difficult time, and that there was a need for spiritual care toward one another; that Council members can lead in showing concern for members of the congregation who have not been active, reaching out to them to invite them to worship, fellowship and/or involvement in the life of the congregation. However, we recognized the important difference between *governance* and *ministry*. Generally speaking *governance* is the Council’s work – i.e. defining the mission of the organization, outlining its policies and assessing the resources needed to accomplish its mission – while the actual execution of the mission is the work of staff and lay volunteers in partnership.

It is our hope and prayer that this time in retreat will be blessed by God’s Spirit and enliven the congregation toward structural and spiritual renewal at LCI.