

Lutheran Church of the Incarnation Council Meeting Minutes

May 11, 2022, 7:00 pm by Zoom

Council Member Roster: Jeff de Ropp (2023), Ed Green (2023), David Hartley (2022), Carol Huegli (2023),
Karl Larson (2022), Pr. Dan Smith

Absent: Becky Linvill (2022)

A. Introduction: Carol

B. Bible study & prayer: Led by Pastor Dan

Pastor Dan led us in a rapid reading/study of the entire book of Galatians.

C. Pastor's Report

See attachment.

Council received a motion by Dan to have Jenny/John Fortuna be our official reps to Synod Assembly.

M/S/C: Dan/Karl/Carried 6-0-0.

D. Approval of April Council minutes: Jeff

M/S/C: Jeff/David/Carried 6-0-0

E. April Treasurer's Report: Karl

See attachment.

F. Council Action Items: (5 min)

- 1) Motion to hire Lindsey Burns as Ministry Coordinator (see attachment)

M/S/C: Jeff/Karl/Carried 6-0-0

G. President's Report

- 1) Voting Meeting reminder

Carol reminded us the Voting Meeting is May 22 at 10:30am on the LCI patio.

Ed will also give a SRTF report.

- 2) Worship & Music Chair vacancy

We are in need of a new Chair in this position as Karen Slabaugh has stepped down after more than a decade of exemplary service.

H. Committee and other Reports

- 1) Sanctuary Renovation: Ed (verbal report)

Work going well. Electrical work major component so far. Once complete and inspection done then sheet rocking will begin – will take about two weeks. Painting will then follow. SRTF has selected a soft white color. Fixtures will be black. New lights will take 12 weeks to arrive. Cross will be mounted high on back wall. Ralph Holderbein has been instrumental in getting wiring for the A/V done right.

Pastor's Report

Lutheran Church of the Incarnation Congregation Council

Pastor Dan Smith

May 11, 2021

Action Items:

Synod Assembly June 2-4 in Reno, NV. I have asked **John & Jenny Fortuna** to attend as lay voting members, and they have agreed to attend. I am asking the Council please **to officially appoint John and Jenny as LCI's lay voting members.**

Information items:

Worship to continue meeting outdoors through June. Afterwards, we will move indoors due to hotter weather and potentially bad air.

First ever **jam session at LCI May 1** was very successful – about 10 participants came to share folk music. Many expressed interest in another one, so we will have another one on **May 22 at 12:00 noon**, focusing on the **music of the Beatles** – join us and invite someone!

Membership class (of seven) meeting on **Thursday evenings at 7:00pm.** New Members to be welcomed on Pentecost Sunday (June 5) during worship, then by Council at its next Regular Meeting.

Slight change in my **vacation dates**; they will now be: **June 21 – July 4** and **July 12 – July 25.** I will find pulpit supply for my Sundays away (June 26 and July 3, 17 and 24), and emergency pastoral care coverage. Note that I will also be away for **continuing education at California Lutheran University August 14-19.** (I will be away Sunday, Aug. 14).

Upcoming dates/events:

May 18 – Lutheran Lobby Day – advocacy “at” the Capitol (on Zoom) through the Lutheran Office of Public Policy. You can still join me and sign up if you are interested.

June 5 – Pentecost Sunday/New Member Welcome/Sunday School closing celebration

June 13-17 – Mt. Cross Day Camp at LCI – for those entering 1st-7th Grade!

September 18 – Rally Sunday (Sunday School kick-off) and (planned) **sanctuary dedication**

In the wider church: Marvie Paulson, Ellen Kolarik and I agreed to pause our participation in the climate justice program through PLTS. However, we learned a lot, and will continue to use the tools we gained to continue our work of climate and social justice in terms of education, service and advocacy.

Also, I have completed my class at PLTS on the Lutheran Confessions; my final lecture was on Tuesday.

Lutheran Church of the Incarnation

Balance Sheet

As of April 30, 2022

Bank Accounts

4 MM - First Northern Bank	68,406.42
8 First Northern Bank - operating	361,208.97
Total Bank Accounts	\$ 429,615.39

Obligations

20115 MMPs	1,040.00
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Operating Reserves

20212 Sanctuary AV	500.00
20213 Worship/Music Reserve	4,227.57
20214 Flower Fund	814.49
20301 Pastor's Discretionary Fund	2,832.92
20500 Youth / Day Camp / Mt. Cross	4,276.03
20551 Mission Trip Fund	4,213.01
20614 Hospitality	1,361.36
20759 Major Maintenance Reserve	66,090.14
Total Operating Reserves	\$ 84,315.52

Protected Reserves

20760 Columbarium Fund	38,377.66
20776 Sanctuary Renovation	249,976.52
24151 Endowment Fund	30,028.76
Total Protected Reserves	\$ 318,382.94

Total of all bank accounts	429,615.39
Less all reserves & obligations	403,738.46
Operating cash surplus	25,876.93

Mortgage Principal Balance	489,817.28
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Undesignated Income

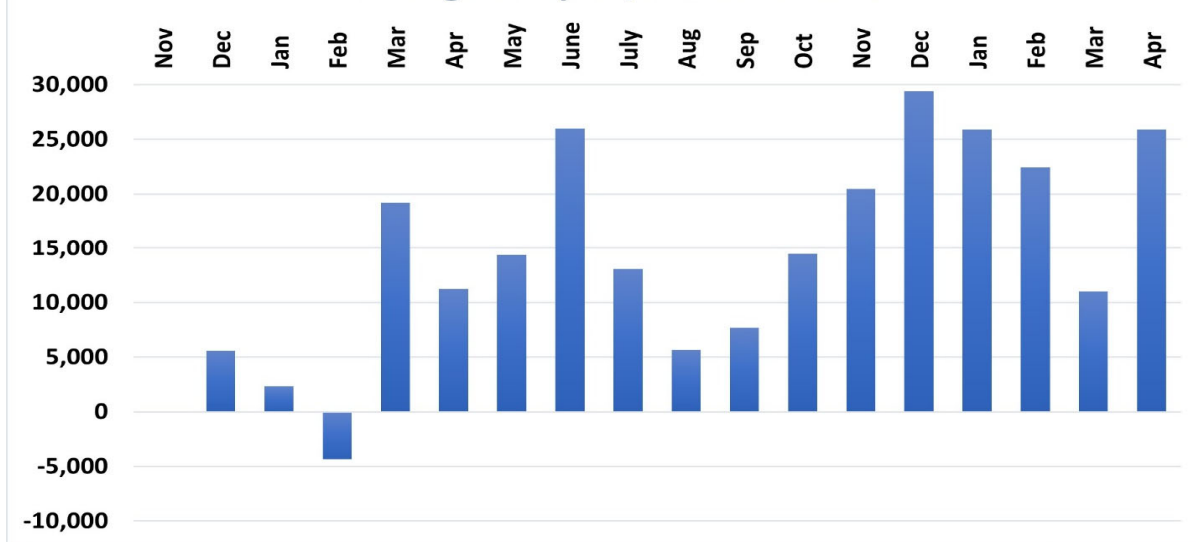
	Apr 2022	YTD
41000 Income		
41100 Offerings	34,444.51	78,468.12
41310 Rents Applegate Nursery	3,502.00	7,004.00
41320 Rents Other	156.00	596.00
41400 Other Misc Income	308.00	308.00
Total 41000 Income	38,410.51	86,376.12

Designated Income

Designated for Operating Reserves	1,000.00	6,342.54
Designated for Protected Reserves	1,269.84	2,435.75
Designated for MMPs	1,140.00	1,355.00
Total designated income	3,409.84	10,133.29

Total Income	41,820.35	96,509.41
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LCI Budget Surplus/Deficit 2020-22



Lutheran Church of the Incarnati

Spending vs Budget 1-1-22 to 4-30-22

	Actual	Budget	%
Expenses			
60000 Benevolence Funds			
60100 Synod Mission Support	3,022.70		
Total 60000 Benevolence Funds	3,022.70	9,500.00	31.8
61000 Worship			
61200 Altar Supplies	279.62		
61202 Music Licenses etc	684.46		
61203 Rooted services	49.96		
61213 Piano Maint	200.00		
61215 Devotional Booklets	27.30		
Total 61000 Worship	1,241.34	5,630.00	22.0
6200 Witness			
62300 Social Justice Committee			
62301 Pastor Outreach	116.88		
Total 62000 Witness	116.88	1,525.00	7.7
64000 Learning			
64500 Sunday School	174.56		
64501 Confirmation Ministry			
64502 Adult Education-Bible Studies			
64551 Youth - LCI Activities			
Total 64000 Learning	174.56	6,715.00	2.6
65000 Congregational Events			
65600 Synod Assembly			
65603 Congregational Events	96.91		
65612 Professional Leadership			
Total 65000 Congregational Events	96.91	3,500.00	2.8
66000 Stewardship			
Total 66000 Stewardship	0.00	950.00	0.0
67000 Administration			
67700 Office Supplies & Equipment	1,565.72		
67701 Postage	60.00		
67703 Social Media & Advertising	612.00		
Total 67000 Administration	2,237.72	9,500.00	23.6
68000 Property General Maintenance			
68750 General Maintenance & Supplies	1,660.00		
68751 City Services	2,170.00		
68752 Telephone	482.68		
68753 Fire System	0		
68754 Utilities - PG&E	1,339.85		
68755 Utilities - Solar	1,600.00		
68756 Property Insurance	3,758.00		
68757 Cleaning Services	2,080.00		
20774 & 68772 Mortgage	9,165.00		
Total 68000 Property General Maintenance	22,255.53	81,560.00	27.3

	Actual	Budget	%
70000 Support Staff			
70701 Administrative Asst Pay	1,927.86		
70703 Youth Director Salary	5,967.77		
70706 Music Director Pay	7,300.00		
70710 Substitute Musician	300.00		
70711 Substitute Pastor	550.00		
70720 Workman's Comp			
70721 Payroll Taxes	3,338.77		
70722 Payroll Service Fees	704.83		
Total 70000 Support Staff	20,089.23	65,909.60	30.5
71000 Pastors Compensation Package			
71900 Defined Compensation			
71901 Net Salary	17,800.94		
71902 Elective Deductions	3,810.32		
Total 71900 Defined Compensation	21,611.26		
Benefits			
71903 Housing Allowance	14,800.00		
71904 Benefits- Retirement	3,641.12		
71906 Benefits- Disability	473.36		
71910 Benefits- Basic Group Life	327.72		
71911 Professional Reimbursements	540.66		
Total 71000 Pastors Compensation	41,394.12	125,560.60	33.0

Grand Total Expenses	90,628.99	310,350.20	29.2
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Target after 4 months is 33% of budget spent.



MOTION

LCI will hire Lindsey Burns to perform Ministry Coordinator duties at a salary of \$13K/yr. (This will be in addition to her position as Youth Director).

LCI Solar Production

Last updated 05/01/22
 PTO date: 10/30/20

LCI Electrical Use in 2018
 LCI Electrical Use in 2019
 LCI Electrical Use in 2020

kWh 33,144.0
Cost \$8,029.00

Please sweep off the solar panels or rinse them with clean water at least every 2 months after the last rain to maintain efficiency.

Year 1: 2020-21

Price / kWh: \$0.160

	Straight-line		-- Actual Production --		Actual Usage (kWh)	Production True-up		PPA Payment	Date Posted	Cum lbs of CO2 Saved	Cum Tons of CO2 Saved	Equip Cum Trees Planted
	- Estimated Production - Monthly kWh	YTD kWh	Monthly kWh	YTD kWh		Cumulative kW YTD over (under)	Cumulative Amt Owed by (to) LCI					
November	2,478.5	2,478.5	788.6	788.6	1,966.6	-1,689.9	-\$270.38					
December	2,478.5	4,957.0	1,090.0	1,878.6	2,144.0	-3,078.4	-\$492.54	\$400.00	12/17/20			
January	2,478.5	7,435.5	1,160.0	3,038.6	2,302.0	-4,396.9	-\$703.50	\$400.00	01/04/21	5,422	2.7	41
February	2,478.5	9,914.0	1,760.0	4,798.6	1,826.0	-5,115.4	-\$818.46	\$400.00	02/01/21	7,573	3.8	57
March	2,478.5	12,392.5	2,670.0	7,468.6	1,804.0	-4,923.9	-\$787.82	\$400.00	03/01/21	11,904	6.0	90
April	2,478.5	14,871.0	3,250.0	10,718.6	1,437.0	-4,152.4	-\$664.38	\$400.00	04/01/21	17,992	9.0	139
May	2,478.5	17,349.5	3,690.0	14,408.6	1,823.0	-2,940.9	-\$470.54	\$400.00	05/01/21	22,611	11.3	171
June	2,478.5	19,828.0	3,450.0	17,858.6	2,338.0	-1,969.4	-\$315.10	\$400.00	06/01/21	28,138	14.1	213
July	2,478.5	22,306.5	3,160.0	21,018.6	2,986.0	-1,287.9	-\$206.06	\$400.00	07/01/21	34,258	17.1	259
August	2,478.5	24,785.0	2,410.0	23,428.6	2,558.0	-1,356.4	-\$217.02	\$400.00	08/01/21	36,488	18.2	276
September	2,478.5	27,263.5	2,000.0	25,428.6	2,310.0	-1,834.9	-\$293.58	\$400.00	09/01/21	38,921	19.5	294
October	2,478.5	29,742.0	1,520.0	26,948.6	1,944.0	-2,793.4	-\$446.94	\$400.00	10/01/21	41,766	20.9	316
Total	29,742.0		26,948.6		25,438.6							

LCI PPA payments 11/20-10/21 \$4,400.00
 PPA True-up 11/20-10/21 -\$446.94 paid on
 PG&E True-up 11/20-10/21 \$307.17
 Total LCI Electric Cost 11/20-10/21 \$4,260.23

