

Lutheran Church of the Incarnation Council Minutes

February 9, 2022, 7:00 pm

Council Members: Jeff de Ropp (2023), Ed Green (2023), Carol Huegli (2023), Karl Larson (2022), Becky Linvill (2022), Pr. Dan Smith

Absent: David Hartley (2022)

Guest: Molly Anderson, Chair for Visitation Ministry

- A. Introduction: Carol
Please pray for William "Bill" Wong (open heart surgery) and David Hartley's father (on hospice).
- B. Bible study & prayer: Pastor Dan, Philippians 3: 1-21 What it means to be in Christ.
 - 1) Social ethics
 - 2) What is the body of Christ's glory? The church is Christ's body.
 - 3) Ministry moves forward at the speed of relationship.
 - 4) Paul's past social status doesn't mean anything as he gave it all up.
- C. Committee and other Reports
 - 1) Visitation Ministry: Molly Anderson
 - a) This group meets monthly on Friday. In coordination with Pastor Dan, they discuss which congregation members need calls, cards, visits. People don't know they are "on the list". JoAnn Anderson started the group.
 - b) Marvie Paulson coordinates the prayer chain which is by request. Bonnie Green coordinates the Caregivers group that provides meals.
 - c) Jeff said it would be good to have quarterly publicity about these groups.
- D. Pastor's Report – this is his 12th anniversary of being the LCI Pastor.
 - 1) Pr. Dan, Marvie and Ellen Kolarik took a 3-day Creation Care training at a seminary.
 - 2) Ash Wednesday services will be on Wednesdays at 12:00 and 7:00 PM at the Davis Lutheran Church.
 - 3) The memorial service for John Bruhn will be March 3 at 5:00 PM at LCI.
 - 4) On January 30, 4 new members joined LCI.
 - 5) Annual Congregation Review: please review list of members & affiliates, consider reaching out and report information. Members are required to commune or give donation at least once per year.
 - 6) June 13-17 Day Camp at LCI
- E. Approval of January Council minutes: Becky
3 edits. M/S/C: Huegli/ Larson
- F. January Treasurer's Report: Karl
There is a \$25,900 surplus
- G. Council Action Items:
 - 1) Approval of Nominating Committee Membership: Ed Green, Susie Carlson (past Presidents), Jeff de Ropp, Carol Huegli, & Pastor Dan.
M/S/C: Huegli/ de Ropp
 - 2) Approval of Introduction of Coffee & Food Service provided outdoors (starting March 3). Exceptions to outdoors must be approved ahead of time by Council.
M/S/C: Huegli/ de Ropp; Abstained: Linvill

Lutheran Church of the Incarnation Council Minutes

H. President's Report

- 1) Sanctuary HVAC

I. Vice President's Report

- 1) Personnel Items
- 2) Ministry Safe Training mandated by AB506 for anyone who works with children (including volunteers). Includes background checks and Live Scan license. Suzanne O'Keefe, Joan Marquand-Wilsey, Jenny Fortuna and Lindsey Burns are working on this. Carol will take the 90-minute training. Fees are waived the 1st year.

J. Committee and other Reports

- 1) Sanctuary Renovation: Ed
 - a) The Sanctuary floor artwork is done and it is transformational! Bud Harmon will create a photo journey of the s process. Clear top coating will be applied.
 - b) Building permit is submitted to the City of Davis.
 - c) Bids are out to 3 contractors
 - d) Pr. Dan: Sunday's text from Jeremiah 17:7 says, "Blessed are those who trust in the Lord. They shall not fear when heat comes."
- 2) Social Justice: Becky

Pastor's Report
Lutheran Church of the Incarnation
Congregation Council
February 9, 2022
Pastor Dan Smith

For your information this month:

- Today is the 12th anniversary of my pastorate. I began on February 9, 2010.
- I have been very busy with ministry – preaching, teaching and pastoral care (as in my letter of call), along with special projects like community organizing (see below) and service to the wider church in teaching Lutheran Confessions at PLTS.
- Upcoming: Lent begins on Ash Wed (March 2). Davis Lutheran Church has graciously invited us to join them for Ash Wednesday worship and for their mid-week Lenten services (the five Wednesdays after that), both at 12:00 noon and 7:00pm (for both Ash Wed and midweek).
- The **John Bruhn Memorial will be Thursday, March 3 at 5:00pm** at LCI (*not* 4:30, as earlier reported). (Placement in our Columbarium is *before*, and will be *private*.) Please continue keep Chris Bruhn, her son Aaron and daughter Laura in your prayers.
- We welcomed four new members on January 30; we do plan to have another new member welcome class and process in March, probably on Thursday evenings.

In the wider church:

- Ellen K., Marvie P. and I attended *Community Organizing for Climate Justice* the past three days (by Zoom) through PLTS. We learned a lot about organizing groups around self- and others' interest and what needs in the public square are to be addressed by congregations like ours. Ellen, Marvie and I plan to meet to hone our skills and see what we might be able to do to improve our care for creation with some concrete issue. The first step are a series of "one-to-ones", including with Council members. You may get a call from one of us to talk for 15-20 minutes about this issue. We want to hear from you about your perspective and "self-interest" on this issue. We hope you will be willing and ready to give one of us a little time for that; it will be really helpful for this project. Thanks!

Membership Review

Comments re: members/membership? Are there people I or the Visitation Ministers could follow up with? Thanks!

Lutheran Church of the Incarnation Balance Sheet As of January 31, 2022

Bank Accounts

4 MM - First Northern Bank	68,626.67
8 First Northern Bank - operating	374,540.34
Total Bank Accounts	\$ 443,167.01

Obligations

20115 MMPs	115.00
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Operating Reserves

20213 Worship/Music Reserve	4,369.38
20214 Flower Fund	996.09
20301 Pastor's Discretionary Fund	2,832.92
20500 Youth / Day Camp / Mt. Cross	4,276.03
20551 Mission Trip Fund	4,213.01
20614 Hospitality	1,361.36
20759 Major Maintenance Reserve	64,590.14
Total Operating Reserves	\$ 82,638.93

Protected Reserves

20760 Columbarium Fund	38,601.28
20776 Sanctuary Renovation	265,883.34
24151 Endowment Fund	30,025.39
Total Protected Reserves	\$ 334,510.01

Total of all bank accounts	443,167.01
Less all reserves & obligations	417,263.94
Operating cash surplus	25,903.07

Mortgage Principal Balance	492,682.00
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Undesignated Income

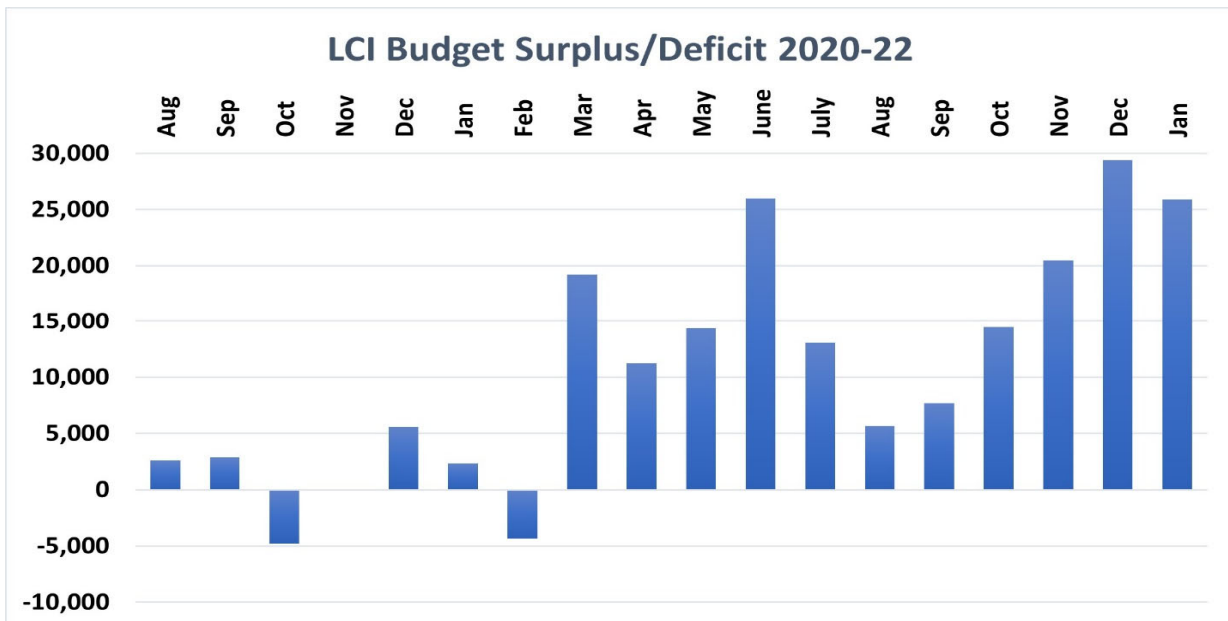
Jan 2022 YTD

41000 Income		
41100 Offerings	14,576.07	14,576.07
41310 Rents Applegate Nursery	1,751.00	1,751.00
41320 Rents Other	100.00	100.00
41400 Other Misc Income		
Total 41000 Income	16,427.07	16,427.07

Designated Income

Designated for Operating Reserves	4,378.54	4,378.54
Designated for Protected Reserves	2.41	2.41
Designated for MMPs	115.00	115.00
Total designated income	4,495.95	4,495.95

Total Income 20,923.02 20,923.02



Lutheran Church of the Incarnati

Spending vs Budget 1-1-22 to 1-31-22

	Actual	Budget	%
Expenses			
60000 Benevolence Funds			
60100 Synod Mission Support			
Total 60000 Benevolence Funds	0.00	9,500.00	0.0
61000 Worship			
61200 Altar Supplies	255.26		
61202 Music Licenses etc	669.35		
61203 Rooted services	31.48		
61208 Liturgical Arts			
61215 Devotional Booklets			
Total 61000 Worship	956.09	5,630.00	17.0
6200 Witness			
62300 Social Justice Committee			
62301 Pastor Outreach	18.01		
Total 62000 Witness	18.01	1,525.00	1.2
64000 Learning			
64500 Sunday School			
64501 Confirmation Ministry			
64502 Adult Education-Bible Studies			
64551 Youth - LCI Activities			
Total 64000 Learning	0.00	6,715.00	0.0
65000 Congregational Events			
65600 Synod Assembly			
65603 Congregational Events			
65612 Professional Leadership			
Total 65000 Congregational Events	0.00	3,500.00	0.0
66000 Stewardship			
Total 66000 Stewardship	0.00	950.00	0.0
67000 Administration			
67700 Office Supplies & Equipment	311.08		
67701 Postage			
67703 Social Media & Advertising			
67704 Bookkeeper			
Total 67000 Administration	311.08	9,500.00	3.3
68000 Property General Maintenance			
68750 General Maintenance & Supplies	33.77		
68751 City Services	492.48		
68752 Telephone	111.68		
68753 Fire System			
68754 Utilities - PG&E	314.48		
68755 Utilities - Solar	400.00		
68756 Property Insurance	1,879.00		
68757 Cleaning Services	520.00		
20774 & 68772 Mortgage	0.00		
Total 68000 Property General Maintenance	3,751.41	81,560.00	4.6

	Actual	Budget	%
70000 Support Staff			
70701 Administrative Asst Pay	426.63		
70703 Youth Director Salary	1,491.94		
70706 Music Director Pay	1,825.00		
70710 Substitute Musician	300.00		
70711 Substitute Pastor	275.00		
70720 Workman's Comp			
70721 Payroll Taxes	858.64		
70722 Payroll Service Fees	65.84		
Total 70000 Support Staff	5,243.05	65,909.60	8.0
71000 Pastors Compensation Package			
71900 Defined Compensation			
71901 Net Salary	4,450.22		
71902 Elective Deductions	952.58		
Total 71900 Defined Compensation	5,402.80		
Benefits			
71903 Housing Allowance	3,700.00		
71904 Benefits- Retirement	910.28		
71906 Benefits- Disability	118.34		
71910 Benefits- Basic Group Life	81.93		
71911 Professional Reimbursements	50.81		
Total 71000 Pastors Compensation	10,264.16	125,560.60	8.2

Grand Total Expenses	20,543.80	310,350.20	6.6
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Target after 1 month is 8.3% of budget spent.



President's Motions

1. Action: Appoint LCI Nominating Committee of Susie Carlson & Ed Green (past Presidents); Jeff de Ropp, Pastor Dan, & Carol Huegli to develop Council Membership Slate for Congregational Vote. (Constitution **C13.02**)

Background: The nominating committee will recommend to the Congregation how many of the 6 vacant Council seats to fill to support the smooth transition of the current Council. Currently 3 seats are vacant in each of the June 1, 2022-May 31, 2024 and June 1, 2022-May 31, 2025 time periods—totaling 6 seats. **C12.01**

2. Action: Approve introduction of coffee & other beverages plus snacks to be provided outdoors starting on March 3, 2022. Exceptions to the outdoor service requirement must be made by Executive Committee or full Council as needed.

Background:

Reason for policy action: Sierra Pacific SYNOD recommends that Congregational Councils outline decisions related to gatherings through policy action as they transition to renewal of fellowship activities.

This policy action will permit beverage & light snack service outdoors on the west-facing patio starting with the John Bruhn Memorial March 3, 2022 and following Sunday worship.

Request for exception to outdoor service: Chris Bruhn requests that the food service occur in the Fellowship Hall (with open doors for air flow). Because chairs will be set up on the patio and West Lawn, Chris is making this request. UCD food science students with ServSafe Certification will serve the cheese in paper muffin cups (one small bite). The Fellowship Hall will also be the location of the slide show of John Bruhn's life. Attendees will be encouraged to be masked indoors per Yolo County requirements removing it solely for the cheese sampling and beverage.

Directions for serving: Proper food safety will be followed including single serve snacks (e.g. served by one individual to others or grab-and-go wrapping) and disposable compostable or recyclable cups for beverages. Beverages will be served using the Thermal Pump or other enclosed Coffee Dispensers (hot beverages) and Beverage Dispensers (cold beverages). Coffee Creamer, sugar, etc. for coffee & tea will be provided in single serve packaging. When sufficient volunteer base is available, use of LCI dishware (versus disposable) will occur.

Sanctuary/Narthex Floor: Exciting Progress

SRTF met Jan 28 and made final decisions about details on the rendering drawings. The key decision was to develop a river scene conveying more active motion in the Sanctuary space. It also features a tree of life rendering immediately on entry into the Sanctuary.

Installation Begins—Mike Miller, The Concretist, has assembled an excellent team of five experienced artists from northern and southern CA. Work started on the floor Feb 4. They will continue on subsequent Fridays (i.e. Feb 11, 18 and the 25th if needed) to complete the installation.

Current status:

- Finished clearing and cleaning of the space
- Installed the detailed chalk and pencil outlines of the design
- Applied the first layer of color using penetrating acidic stains (extremely durable but lighter color tones)
- Washed the surface to remove residual salts
- The next layer of color utilizes dyes to add deeper/ richer colors—this work continues thru Tues. & possibly Wed this week.

We appreciate that Bud Harmon has begun making a photo journal of the art installation in the Narthex and Sanctuary. Very Grateful and Many Thanks!

This work already transforms the space but what's next? Rainbow colored stones (symbolizing diversity) at the tree of life and additional color treatments on Putah creek and the River of Life (i.e blue and green "shading whacker"???) and more. The process then moves to staining the spaces outside the Tree and River (anticipate lighter tans and brown tones). Finally, the entire surface is finished with a very durable coating that Mike tells me will have a wet look.

Building Permit: Good headway

Several pages of plan review comments have been received from the city. I am working with Barbara Fineberg to provide answers & resolution.

The most important questions revolved around the following which as of Friday thankfully appear to be resolved:

- Asbestos - Exempted based on earlier renovations
- Fire - No Sprinklers required if appropriate extinguishers are added
- Handicap Accessibility - New documents filed claiming 100% accessibility based on 2014 renovation

Construction Bids: Making some headway

Multiple firms have been contacted including Jackson Construction, CJB, Liebig, Monley Cronin, Daniel Sedillo, Bill Green, Pacific Builders, Dan Tolson and two others.

At this point we have a bid from Jackson Construction that is very pricey. Not surprising because they were also the high bidder two+ years ago. We will review this against other bids we are diligently pursuing. As one example from Jackson's bid--they want \$50,000 just for

project supervision! Pray that we will have better news from others. I stopped at Daniel Sedillo's office Monday, made no contact but I did see our documents out on his review table. I will have a site review meeting this week with CJB construction in preparation for their bid response.

Liebig, Tolson & Monley Cronin have either directly declined to bid on the project or have not responded after I made in person contacts. I am hopeful we will be able to resolve LCI's multiple bid expectation in the next few weeks.

**Social Justice Committee
Minutes 1/4/22**

Participants: Vern Holmes, Marvie Paulson, Jill VanZanten, Lee Grayson, Ellen Kolarik

1) Advocacy:

1. Advocacy in Quarantine (LOPP) Resumes January 12,2022
Information only

2. **Advocacy Sunday at LCI:**

3. **Action:** Marvie will set up letter writing on the 3rd Sunday of the month if approved by P. Dan. The first Sunday for 2022 will be 1/16/22. Topics will be pulled from the ELCA and possibly from Advocacy in Quarantine hosted by Regina Banks/Lutheran Office of Public Policy.

4. **Interfaith Housing Justice:** Letters in process

-A letter thanking The City of Davis for approving American Resource Plan distribution of \$1,000,000 to Paul's Place.

- A letter encouraging the City to support our unsheltered and urging residents to welcome taxing ourselves to provide funding for housing needs

Information only

2) **Homeless Shelter for 2021-2022 season:** The shelter at the migrant center is closed. Davis Homeless Alliance will be meeting with the city, the county and other groups vested in the shelter this Friday 1/7/22 from 2-3:30.

Action: Ellen will send out link to this meeting to Social Justice. Next steps regarding serving the homeless in our community will be deferred until we know the outcome of this meeting

3) **Christmas Giving:** Craig Lundgren lead a gift program for children in need at Our Savior's Lutheran Church in Fresno.

Information only

4) **Update Social Justice Webpage:** Current webpage highlights *Color of Law* Book Study (completed 1 year ago), IRWS (closed) and Amor (on hold secondary to Covid). The only active item is ELCA Advocacy alerts.

Action: Webpage will be updated with the following

-Welcome to anyone interested in getting involved with the committee with contact information of the co-chairs.

-Information regarding the purpose of the MMP's and the method by which they are supported and a link to the current year's schedule.

-Will consider adding a link for Advocacy in Quarantine after this group reconvenes 1/16/22

5) **MMP's:** Vern has agreed to monitor the MMP calendar and provide friendly reminders to

champions. August and October are unscheduled and no recipient was identified for Easter and Christmas

Action:

- Vern will guide MMP champions on a process to create a 3-5 slide power point slide show regarding the MMP of the month which will be shown before and after the service. The slides will share the name of the ministry, its mission and the link to give. A link to the same slide show will be made available in the Wednesday 3 Things.

- Add Paul's Place to our MMP for August. Marvie agrees to champion the program

- Ellen to reach out to Karen Slinkard to determine if she is open to championing CASA for October

6) **Plan for 2022** – What projects, collections, book or video studies (if any) are we planning for 2022? Calendaring meeting scheduled 1/9/22

Action

- Ellen champions Opening Doors in March and will lead a collection for supplies for Afghan refugees

- Social Justice Committee will read the book *The Least of Us* by Sam Quinones and discuss in our March agenda. A notice will be placed in the Wednesday 3 Things along with an invitation for interested individuals to join our group and read the book with us.

- Will consider a climate related project after Marvie and Ellen report back from their conference Community Organizers for Climate Justice Conference 2/7/22-2/9/22 (discussion deferred to March)

- Will consider a program supporting the unsheltered after the shelter meeting 1/7/22

Next Meeting 2/1/22 at 7pm

LCI Caring Ministries Feb 9, 2022 Council Report

<p><u>Prayer Chain</u> Marvie Paulson*, chair</p> <p>Georgia Allen Molly Anderson* Christine Bruhn* Susie Carlson* Lynn Evert* Carole Franti* Elaine Gloystein* Bonnie Green* David Hartley Deb Kennedy Cathy Kerr* Bobbi Koehler* Sharon Kraak* Diane Machuga* Lori Martin* Kristin Moore John Moren Marilyn Moyle* Elaine Sawyer * Kathryn Schnaible Karen Slinkard* Dan Smith* Joan Mitch Connie Valentine* Pat Wheeler* Linnea Wong*</p> <p>*also members of Caregivers</p>	<p><u>Visitation Ministry</u> Molly Anderson, point person</p> <p>Dan Smith Sharon Kraak Diane Machuga Marvie Paulson Bonnie Green</p> <p><u>Prayer Ministers</u> Susie Carlson, chair Bob Kerr</p> <p><u>Caregivers, food brigade</u> Bonnie Green, Chair</p> <p><u>Several from the list at right. Also:</u> Joyce and Craig Copelan Phyllis Farver Kay Finn Karen Hamilton Amy Hanna Ellen and Paul Kolarik Jen and Dave Kukis Becky Linvill Kathy and Autumn Marr Nele and Dan Smith Jean Smith Karen Slabaugh Mary Stewart Louise Wilson</p>
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