

**Lutheran Church of the Incarnation Council Meeting
Minutes**

April 13, 2021, 6:30 pm

Council Member Roster: Lori Martin Bodhiprasart (2021),
Jeff de Ropp (2023), Ed Green (2023), David Hartley (2022),
Carol Huegli (2023), Paul Kolarik (2021), Karl Larson (2022),
Becky Linvill (2022), Pr. Dan Smith

- A. Introduction: Carol
 - I. Devotion: Pastor Dan

- B. LCI Renewal: Pastor Dan & Carol
 - I. Five Practices, Chapter 2: Discussion with Thought Questions
 - II. Congregational Forum Report

- C. Pastor's Report (15 min)
 - I. Pastor Dan resuming Office Hours 9am-1pm Tuesday through Friday.
 - II. See Attachment

- D. Parking lot repair & resurfacing (Guest: Andy Anderson; 15 min)
 - I. Jeff's MOTION: Approve funding (not to exceed \$23K) for repair, cracksealing, sealcoating, and striping of LCI parking lot.
 - II. Lori seconds the motion
 - III. Passed unanimously.

- E. Approval of March Council minutes: Becky (5 minutes)
 - I. Special (PPP) March meeting minutes:
 - II. Carol motions, Jeff seconds the motion.
 - III. Passed unanimously.

- F. March Treasurer's Report: Karl
 - I. Received PPP Loan \$23,822.
 - II. Budget in the black.
 - III. See Attachment

- G. President's Report:
 - I. Sanctuary Renovation Task Force Chair-
 - Carol moved to make Ed Green Task Force Chair
 - Jeff seconds motion
 - Passed with 6 yes, 2 abstained.
 - II. Nominating Committee
 - Contacting possible candidates.
 - III. Synod Congregational Officers meeting report

- Ken and Courtney Doss will be attending the Synod Convention as voting members to elect the new Synod Bishop.
- IV. Resumption of janitorial services April 16.
 - V. Congregational Meeting to vote to fill vacant Council Members positions is scheduled for May 16, 2021.
- H. Committee and other Reports:
- I. Sanctuary Renovation: Ed Green (See Attachment)
 - II. In-person service report: Gretchen Peralta (See Attachment)
 - III. Social Justice: Becky Linvill (See Attachment)

Pastor's Report – April 2021

Rev. Daniel R. Smith

Lutheran Church of the Incarnation, Davis, CA

Highlights this past month have been Holy Week, including the conclusion of our Bible Study, putting on our first in-person worship service on the West Lawn on Easter Sunday and ongoing support for sanctuary renovation.

Outreach:

- 35 contacts this past month to members, friends and potential members of LCI.
- We have a couple of visitors from Easter expressing interest in further engagement and potential membership.

Plan for Worship going forward:

- Starting this Sunday (4/18), worship will now be at 9:30am on the West Lawn unless announced otherwise. Worship will be livestreamed as well, and will be available to view on our YouTube channel after it is processed and uploaded (app. 45min-1 hour after worship ends). We may still have drive-in worship occasionally. Eventually we will move indoors, but not soon.
- Sunday School will meet afterwards on the lawn as well, and Zoom coffee chat will now be at 11:00am on Sunday mornings for the remainder of the program year (until May 30).

Also:

- *The Road to Coronation* concluded on Maundy Thursday. I have gotten positive feedback, and I pray it will help our members in developing their relationship to Jesus in order to share their faith stories more confidently.
- I will be working from the office starting next week (April 20) at my “normal” office hours: 9am-1pm, Tues-Fri. Per Kevin Grayson’s instructions, visitors are allowed *with mask only*, and they *must maintain social distance*. Hand sanitizer will be available at all times. In general, whenever possible, meetings should occur outside.
- I am available for pastoral care calls or talks by appointment; in person, by phone or by Zoom.
- Kenny and Courtney Doss will join me for our online Synod Assembly May 6-8, when we will *elect a new Bishop!* Please keep us in your prayers! Happy to answer any questions you may have about this.

LCI Easter Service Report

- “Usher/Greeter” team of 7 managed the chair set-up, Greeting and ushering for the 92 participants.
- Team arrived about 0830 for a 10am set-up based upon seating diagram by Steve Slinkard. This was accomplished in record time and will likely not require an arrival of 1.5 hours for set-up because of diagram. We will show up at 0830 for a 0930 service.
- Thanks to Jeff who arranged a sign-in although not everyone used it. Suggestion was to also encourage sign-ups on the LCI web site
- Also appreciated was the Wednesday announcement *that listed the sign-up info at the top*. Would add suggestion that people might want to wear sun hats, visors, cap, etc. Umbrellas could work however “pop-up” tents not feasible
- Need clarification of expectation for Service schedule.... Assumption is for **every** Sunday Lawn Service beginning 4/18?
If considering every Sunday, we’d want to invite the older kids to assist with set-up as and/or taking chairs down prior to Kids service. Joey’s son is a super star.
- 0930 Service time agreed better, especially as warm to hot weather approaches.
- Consider to continue with communion cups for the time being yet Pastor Dan’s “introduction and sequence” to process needs be a bit clearer.

We are open to thoughts.

gretchen



P.O. Box 418352 Sacramento, CA 95841
 Sacramento 916-854-1881
 Auburn 530-268-0524
 Mobile 916-508-2434
 Fax 530-268-9666

Jeffrey S de Ropp T: 530-756-5500 jsderopp@att.net

ATTN:

1701 Russel Blvd., Davis Lutheran Church Davis

JOB LOCATION

JOB NAME

Lutheran Church of the Incarnation

March 17, 2021

DATE

PROPOSAL SUBMITTED TO

1701 Russell Blvd.

PROPOSAL

ADDRESS

Davis, CA

CITY, STATE, ZIP

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

ASPHALT REPAIRS, CRACKSEAL, SEALCOAT, STRIPE

1. **REPAIR ASPHALT** – Saw cut and remove from multiple areas approximately 1,892 SF of damaged asphalt to a depth of 3” maximum. Apply SS1 tack to all vertical edges. Install 3” new hot bituminous asphalt and compact.
2. **HOT CRACKSEAL** – Clean and seal cracks ¼” and wider with Crafcro 34-543 hot rubberized crack sealant.
3. **SEALCOAT (DOUBLE COAT)** – Remove all misc. dirt. Air sweep and clean area to be sealed. Squeegee apply two coats of Steelguard 60 pavement sealer with 2% latex added to approximately 29,180 SF of pavement surface.
4. **STRIPING** – 60 stripes, 1 hashed, 1 Bike Parking

ADDENDUM ON OTHER SIDE IS A PART OF THIS CONTRACT

WE PROPOSE hereby to furnish material and labor – complete in accordance with above specification, for the sum of:

Twenty Thousand Two Hundred Forty Dollars

\$ 20,240.00

TERMS OF PAYMENT: UPON COMPLETION OF EACH ITEM

All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from the above specifications will become an extra charge over and above this agreement. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen’s Compensation Insurance.

Salesman Travis Stokes

Note: This proposal may be withdrawn by us if not accepted within 60 days.

NO GUARANTEE ON THE FOLLOWING: PONDING CAUSED BY ASPHALT OVERLAY, REPAIRS or NEW ASPHALT INSTALLATION; CRACKS, VEGETATION OR OIL SPOT REOCCURANCE.

ACCEPTANCE OF PROPOSAL

SIGN AND RETURN ONE COPY FOR SCHEDULING

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. It is also agreed to pay to Action Asphalt any and all reasonable attorney fees if suit is instituted to enforce any of the items of this agreement.

Date of Acceptance

Signature _____

Our Contract terms and conditions are as follows:

Notification of employees and tenants regarding work dates is the client's responsibility. Any obstructions such as garbage bins, cars, etc., in the area of proposed work must be removed before Action Asphalt arrives on site. The client should provide a local towing service in case a vehicle needs to be removed from Action Asphalt's work area. Towing costs are the client's responsibility. If Action Asphalt must return because of one of these obstructions, there will be an extra trip charge of a minimum of \$1,000.00 for each additional move-in plus related labor fees necessary to complete the contract.

Any automatic sprinklers for your landscaped areas should be turned off at least twenty-four hours prior to, during, and after the start of this work to prevent diluting the asphaltic material. All landscape foliage such as trees, shrubs, ground cover, etc. that may overhang any curbs, header boards or work areas must be trimmed by owner before the start of this work. If heavy dirt, mud or debris are present, an extra cleaning charge will be paid by owner.

Action Asphalt is not responsible for any damage or vandalism done to the new concrete during or after the curing process. We recommend that you provide security for the newly poured areas until the curing process is complete.

Property owner to provide Action Asphalt with a potable water outlet within 50' of the job work site.

Action Asphalt is not responsible for the cleaning or cost of cleaning any carpet, concrete, etc., that is stained as a result of people walking through work areas, or newly sealed areas and tracking the material onto the surface.

Unless otherwise stated on frontside of this contract, this quotation excludes any permits, fees, bonding, testing, inspections, or engineering that may be required by any City or State agency. If any government specification alters the client's instruction, and additional costs are incurred, the extra costs will be passed onto the client.

Action Asphalt is not responsible for any expense incurred due to damage of any underground lines such as water, gas, electrical, etc., not clearly marked or staked out on jobsite.

If during excavation we encounter concrete, steel, or asphalt thicker than the total removal depth bid, or if baserock and/or subsoil is saturated with water, the additional cost for further excavation and replacement to stabilize the area shall be determined by negotiation between the owner and the Action Asphalt representative. Any existing soils that are contaminated will be the sole responsibility of the client to dispose of.

Due to the flexible nature of asphalt structures, Action Asphalt cannot guarantee against cracks reflecting through sealcoating or crack filling materials. Vehicular traffic, contraction and expansion caused by ambient temperature, and the movement of base and sub-base materials are contributing factors in the reflection of cracks through these materials. Action Asphalt is not responsible for crack fill material settling unevenly into cracks. Cracks that are filled and sealed will open again. Action Asphalt will not be responsible for existing wheel stop damage upon removal. Asphalt placed in trenches can expect some concavity. There is no guarantee that seal coating will adhere to heavily saturated oil spots.

All products used are the property of Action Asphalt until final payment is received. Action Asphalt has the right of entry and re-entry. Asphalt overlays or repairs may not correct existing surface irregularities or drainage problems and may inhibit drainage of surface water.

Action Asphalt is not responsible for vehicles driving through barricades and causing damage to the worksite. Damage to sealcoat, asphalt, or concrete is the responsibility of the owner.

Buyer is solely responsible for property specifications regarding ADA code compliance. Unless otherwise stated, all jobs will be re-stripped as they existed before arrival of Action Asphalt.

This quotation is effective for 30 days. Both asphalt and seal coating are derived from oil. Oil pricing is volatile and the cost of oil related products changes. Additionally, concrete prices may fluctuate due to the price changes in Portland cement. If there is an unexpected cost increase from our supplier, our pricing may change on contracts when the project is not completed within 30 days from the date on our proposal.

Action Asphalt has the right to withdraw this proposal at any time due to natural causes, availability of products, labor strikes, material increases, etc. Any work requested by owner or their representative to be performed in inclement or unstable weather conditions will create additional costs and the client must sign a "cold weather no guarantee waiver" for work. Items not included in this proposal cannot be assumed by client owner or representative of owner or Action Asphalt.

Terms of Payment: 100% of contract due and payable upon completion of work. Your attention is directed to Sections 3097, 3098 and 3111 of the California Civil Code, which requires us to notify you "That if bills are not paid in full for labor, services, equipment or materials furnished, or to be furnished, the improved property may be subject to Mechanic's Liens."

Any balance over thirty days past due shall bear interest at the rate of 1.5% per month, or the maximum rate allowed by law, whichever is less. If any action is commenced to enforce any terms of this agreement, the prevailing party shall be entitled to reasonable attorney's fees.

Action Asphalt carries liability insurance for work we perform on your jobsite. The fee for this insurance is included in our bid price, and upon request we will supply a certificate evidencing insurance at no charge.

Cancellation policy: There will be a minimum charge of \$1,000.00 for any job cancelled by client with less than 48 hours' notice of scheduled work.

Action Asphalt shall not be held liable for the quality of our work due to Acts of God or the negligence of other.

Rob Gebhard
Estimator

robg@dryco.com

Jeffrey de Ropp
Lutheran Church of the Incarnation

(530) 756-5500
JSdeRopp@ATT.net



DRYCO PROPOSAL CONTRACT

Proposal #: 037008

Lutheran Church of the Incarnation

Prepared for:
Jeffrey de Ropp

Date Prepared:
3/26/2021



OSHA INCIDENT RATE



WORKER'S COMP RATING



PROPOSAL CONTRACT

Date: **3/26/2021**
 Est. Code: **Lutheran Church-Davis(LCI)**
 Job Site: **Lutheran Church of the Incarnation
 1701 Russel Blvd
 Davis, CA 95616**
 Job Contact: **Jeffrey de Ropp**
 Bus: **(530) 756-5500**
 Mob:
 Email: **JSdeRopp@ATT.net**
 Fax:



Proposal #: **037008**
 Customer: **Lutheran Church of the Incarnation
 1701 Russel Blvd.
 Davis, CA 95616**
 Attn: **Jeffrey de Ropp**
 Bus: **(530) 756-5500**
 Mob:
 Email: **JSdeRopp@ATT.net**
 Fax:

Quantity	Description		Total
	DRYCO will complete the specified work at the above job address as follows:		
1,892 SF	<p><u>ITEM I - ASPHALT PATCH PAVING</u> Remove & Replace Failed Asphalt to a 3" Depth: A. Cut, excavate and haul off site approximately 1,892 SF of failed asphalt in 19 locations. B. Compact the existing base rock and apply SS-1H tack oil to vertical surfaces. C. Pave area with 3" of 1/2" hot mix asphalt concrete, in one lift. D. Roll and compact to provide a uniform finish.</p>	\$6.05	\$11,446
29,180 SF	<p><u>ITEM II - SEAL COAT</u> Treat Cracks with Hot Crack Seal and Apply Double Coat of Asphalt Sealcoat Emulsion: A. Clean the entire designated pavement surface using power blowers as required. B. Seal cracks 1/4" and larger with hot crack seal as per manufacturer's specifications. C. Treat oil spots with Polyoil sealant (heavy oil stains may reappear). D. Apply a two-coat application of Steelguard 60 seal coat emulsion, with 2% latex added, over entire surface. E. Squeegee first coat and spray the second coat for optimum coverage</p> <p>Note: Crack seal not applied to the "alligatored" areas.</p>	\$.218	\$6,369
LS	<p><u>ITEM III - STRIPING</u> Re-Stripe Parking Lot Per RFQ Drawing:</p> <p>Exclusions: - Night, weekend or holiday work - Testing or inspection fees - Relocation, repair or replacement of any underground utilities not identified by Underground Service Alert or otherwise identified by owner to Dryco prior to construction. Includes but not limited to: cable lines, electrical lines, irrigation and gate loops.</p>	LS	\$923

DRYCO's Authorized Representative: 
 Rob Gebhard, Estimator

DRYCO proposes to complete the above work for the sum of \$18,738
 Note: This proposal may be withdrawn if not accepted within 30 days.

Customer Signature: _____
 Lutheran Church of the Incarnation

Date: _____
 Payment Terms: DUE UPON RECEIPT OF INVOICE

Acceptance of Proposal: The above prices, specifications, and conditions are satisfactory and hereby accepted. DRYCO is authorized to do the work as specified. By signing this proposal, you are agreeing to our terms & conditions.

DRYCO TERMS AND CONDITIONS

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alterations or deviation from enclosed specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control, such as weather, etc. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workers' Compensation Insurance.

Bonds, Permits, Engineering Fees, etc. are not included in this proposal unless otherwise noted. If government or city specification alters the client's instruction, and additional costs are incurred, the extra costs will be passed onto the client.

Interest at the rate of 1 ½% per month will be charged on all unpaid balances over 30 days. In any action brought to enforce payment prevailing party will be entitled to reasonable attorney fees.

DRYCO shall not be liable for any damage or expense due to breakage of electric, gas, water lines or any other object not clearly marked or indicated at job site or on plot maps. This must be the Owner/Manager responsibility to advise contractor of said obstacles.

If asphalt or concrete encountered is thicker than total depth bid, cost for further excavation and replacement shall be negotiated on site by DRYCO's representative and the owner or owner's representative. If the subsurface is wet or inadequate and sub-base will not stabilize after compaction, then any additional cost for further excavation and replacement to stabilize the subsurface shall be negotiated on site by DRYCO's representative and the owner or owner's representative.

If seal coating is specified, DRYCO agrees to seal coat the asphalt pavement as outlined by this agreement with the product specified herein. The intended use of seal coating material is to resurface existing asphalt pavement and is not intended to restore badly cracked or broken base pavement, nor to permanently seal cracks subject to base movement. Cracks sealed and filled will open again.

Your attention is directed to Sections 8034, 8200 et seq., California Civil Code which requires us to notify you by way of California Preliminary Notice "that if bills are not paid in full for labor, services, equipment or material furnished, or to be furnished, the improved property (which is described herein) may be subject to liens." This statement is applicable to private work only. This is not a reflection on the integrity of you or any contractor or subcontractor.

Scheduling of work will be considered acceptance of all terms of this contract, and it becomes legal and binding without being signed.

DRYCO Construction, Inc. will be responsible for damage to property or injury to persons caused by or arising out of our work, but only to the extent caused by our negligent acts or omissions.

Contractors are required by law to be licensed and regulated by the Contractors State License Board, which has jurisdiction to investigate complaints against contractors. Any questions concerning the contractor may be referred to the Registrar, Contractors State License Board, Post Office Box 26000, Sacramento, California 95826.

SPECIAL NOTE: Due to the California soil conditions, DRYCO is not liable for cracks which will occur in your new pavement surface due to earth movement, soil expansion, soil contraction or tree roots. This note applies for new asphalt and concrete surfaces, and may occur during the Warranty period.

The Best Warranty/Guarantee in the Business.

Work is guaranteed against failure due to faulty material or workmanship, for a period of three years.

Non-payment as per terms of contract voids all warranties.

Advance Asphalt, Inc.
 PO Box 5417
 Vacaville, CA 95696
 (707) 543-2901
 LIC # 1023404



Proposal 2506

DATE 03/29/2021

EXPIRATION DATE 04/28/2021

ADDRESS

Robert Anderson
 Lutheran Church of the
 Incarnation
 1701 Russel Blvd
 Davis, Ca 95616

ESTIMATOR

Mike Wasso

JOB NAME/LOCATION

Church Parking lot

EST. COMPLETION DATE

3-4 Days

ACTIVITY

AMOUNT

Remove & Replace Failed Pavement

13,244.20

- 1) Mill cut failed pavement areas.
 - 2) Remove failed pavement.
 - 3) Haul away all debris.
 - 4) Fine grade sub- soils & comapct sub- soils.
 - 5) Spray SS1-H tack coat on pavement vertical edges.
 - 6) Install 1/2" medium hot asphalt mix design @ 3 depth finished compacted.
- QNT: 1,892 SQFT - (1) Move Inn

Asphalt Seal Coat

11,672.00

- 1) Clean off pavement w/ high powered brooms,& blowers.
 - 2) Apply oil treatment to saturated oil spots in parking areas.
 - 3) Apply (2) coats of Steelguard 60 @ rate of 20 Gallon per 1,000 Sqft.
 - 4) Add 2% Laytex to material.
- QNT: 29,180 SQFT - (2) Move Inn

Re-Striping

2,850.00

Lay-out and re-stripe as per existing layout.

NOTE

- * Owner present onsite
- * All newer equipment to be used on site.
- * Work to be done Mon-Fri between 7:00am-4:00pm
- * Mobilization price includes up to (100) radius from Vacaville,Ca.
- * Price includes (1) Move Inn's.
- * Will be charged \$2,500 per Move inn if needed more than (1).
- * Advance Asphalt, Inc will provide OSHA standards mobile portable restroom for employee's on- site.
- * No warranty on water flow off pavement with grade less than 2% slope.
- * Slope's less than 2% may need some broom assistance due to pavement so porous,, However after first seal coat water may flow better.

ACTIVITY**AMOUNT****Seal Coat Notes**

- * Seal coat work to be done Mon-Fri between 7:00am-4:00pm
- * All vehicle access will be very limited for several days and/or no access @ times.
- * All pedestrians to use sidewalks.
- * Recommend no vehicle traffic for 24 hrs after material applied for cure process.
- * Price includes (2) Move Inn's.
- * Will be charged \$1,500 per Move inn if needed more than (2).
- * Temperature needs to be 70 degree's and rising.
- * Apply Seal coat approx 30 Days after Pavement Installation.

Warranty

As a California Contractor, work is warranted against failure due to poor workmanship and/or faulty material, for a period of (1) year; however, we will offer a FOUR-YEAR WARRANTY when payment is made per terms. Non-payment per terms voids extended warranty. Mail in a check or call to arrange payment to be collected in person. Credit cards will have additional 3% processing fee.

Payment Terms,

- * Deposit of \$500 due upon approval / signing.
- * Remaining Balance due upon Completion.

Vendor Packet

See attached Vendor Packet, (Insurance Certs, W-9, Referral list)

Mike Wasso Direct Contact

Cell (707)365-2604
Mike.aai@yahoo.com

Advance Asphalt Terms & Conditons Form

See attached Advance Asphalt Terms & Conditons Form. Sign and return with signed proposal.

TOTAL**\$27,766.20**

Accepted By

Accepted Date

Lutheran Church of the Incarnation

Budget vs. Spending End March 2021

Account Number	Account name	Actual Jan-Mar	2021 Budget	Percent of Budget	Account Number	Account name	Actual Jan-Mar	2021 Budget	Percent of Budget
60000	Benevolence Funds				68000	Property General Maintenance			
60100	Synod Mission Support	3,367.54	19,250.00	17.5	68750	General Maintenance and Supplies	260.09	5,700.00	4.6
					68751	City Services	1,945.37	7,500.00	25.9
61000	Worship				68752	Telephone	338.88	1,400.00	24.2
61200	Altar Supplies	0.00	1,500.00	0.0	68753	Fire System	0.00	1,440.00	0.0
61201	Pulpit Supply/Guests	0.00	2,450.00	0.0	68754	Utilities - PG&E	1,212.39	3,300.00	15.0
61202	Music Licenses and Worship Supplies	88.97	2,000.00	4.4	68755	Utilities - Solar	1,200.00	4,800.00	
61203	Rooted Service	0.00	600.00	0.0	68756	Property Insurance	1,730.00	7,500.00	23.1
61204	Chancel Choir	0.00	350.00	0.0	68757	Cleaning Services	0.00	14,800.00	0.0
61209	Special Music	0.00	600.00	0.0	68772	Mortgage (est 2015) Interest	6,443.11		
61213	Organ and Piano Maintenance	0.00	400.00	0.0	20774	Mortgage Principal	2,721.89	36,660.00	25.0
61215	Devotional Booklets	183.61	180.00	102.0					
					70000	Support Staff			
62000	Witness				70701	Administrative Asst Pay	1,052.79	12,000.00	8.8
62300	Social Justice Committee	0.00	950.00	0.0	70703	Youth Director Salary	4,470.91	19,620.00	22.8
62301	Pastor Outreach	0.00	800.00	0.0	70704	Youth Director Continuing Ed	0.00	0.00	0.0
					70705	Nursery Caregivers Pay	0.00	0.00	0.0
64000	Learning				70706	Music Director Pay	5,469.00	24,000.00	22.8
64500	Sunday School	0.00	750.00	0.0	70707	Music Director Continuing Ed	0.00	0.00	0.0
64501	Confirmation Ministry	0.00	440.00	0.0	70709	Cantor Pay	0.00	0.00	0.0
64502	Adult Education-Bible Studies	150.30	150.00	100.2	70710	Substitute Musician	0.00	900.00	0.0
64505	Membership Classes	0.00	100.00	0.0	70720	Workers Compensation Insurance	0.00	3,000.00	0.0
64506	Elementary Retreat	0.00	550.00	0.0	70721	Payroll Taxes	2,477.06	6,500.00	38.1
64551	Youth - LCI Activities	423.52	2460.00	17.2	70722	Payroll Service fees	519.06	1,500.00	34.6
65000	Congregational Events				71000	Pastors Compensation Package			
65600	Synod Assembly	300.00	1,500.00	20.0	71900	Defined Compensation			
65603	Congregational Events	16.77	750.00	2.2	71901	Net Salary	8,946.36	44,932.00	25.3
65605	Hospitality	0.00	750.00	0.0	71902	Elective Deductions: FSA, Pension	2,411.58		
65612	Professional Leadership Conference	0.00	500.00	0.0	71903	Housing Allowance	11,100.00	44,400.00	25.0
					71904	Benefits: Retirement	2,233.29	8,933.16	25.0
66000	Stewardship				71905	Benefits: Health	9,300.00	37,200.00	25.0
66650	Offering Envelopes	0.00	450.00	0.0	71906	Benefits: Disability	335.01	1,340.04	25.0
66652	Stewardship Development	0.00	500.00	0.0	71907	Benefits: Retiree Support	0.00	0.00	#DIV/0!
					71910	Benefits: Basic Group Life	156.33	625.32	25.0
67000	Administration				71911	Professional Reimbursements	0.00	3,000.00	0.0
67700	Office Supplies and Equipment	1,281.96	5,000.00	25.6					
67701	Postage	0.00	300.00	0.0	TOTAL		71,304.19	337,930.52	21.1
67703	Social Media and Advertising	948.40	3,000.00	31.6					
67704	Bookkeeper	220.00	600.00	36.7					

SRTF Update, 4/11/21. Ed Green

Flooring — Progress completing the thematic design in the narthex and sanctuary is excellent and expect final renderings shortly. As mentioned before you will see is a river and tree of life theme that encompasses inclusiveness.

A/V — Dan & Jeff have had several initial discussions focused on A/V possibilities for the Sanctuary. This area now needs detailed follow up to develop an A/V plan that will fit our budget. Design plan details are needed soonest since it ties directly into the overall electrical plan.

Phone meeting with Daniel Sedillo, Dan and myself — In summary this identified we have significant gaps in making timely progress completing building plans and the project. Actions identified to better coordinate the process include;

1. Daniel S. to develop a list of the “critical pathway items” for the project. This has been received. Next step is Task Force response— anticipated this week.
2. “In person” round table meeting with contractor, architect and task force to focus on establishing priorities for each party, communication and time lines. “Who does what by when”
3. Set calendar of regular follow up meetings to monitor progress and take further actions. Daniel is available early evenings except Thursdays.

Electrical — Plan needed soonest to define overall scope for lights, A/V, etc to guide bid costs and budget decisions. Agenda item for round table meeting.

As a personal comment I would emphasize, “time is a wasting”. We are increasingly likely to be looking at the option for inside worship by Fall. With the parade of multiple players and schedules needed to complete this project I am skeptical at the moment we will be ready. For example, Covid has put a damper on turn around time in building departments.



Subject: Council Docs
From: Ed Green <edgreen99@me.com>
Date: 4/13/2021, 12:30 PM
To: Jeff de Ropp <jsderopp@att.net>

(email from Daniel Sedillo)

Dear Ed & Dan,

Thanks for the opportunity to speak with you today. Per our conversation, I'm forwarding a checklist of what I see as the most important priorities and other items that need to be defined in order for me to be able to provide you with a construction cost estimate.

Thanks, Daniel

Structural Details (to help inform framing requirements and construction method and costs):

- Two triangular additions proposed at the back of the church near the mechanical services yard
- New wing walls located at the altar area
- New furring walls to cover the existing CMU walls
- If you're proposing to cut into the existing exterior CMU walls I'll need details/sizes of the windows. I would also like to know the type of window/s being considered here so I can get accurate pricing and consider framing and installation requirements.

Electrical Plan:

- Provide a plan, including complete scope of work, fixtures specifications, and placement details, service panel upgrades or sub-panel relocation
- Verification of final and complete light fixture selections and proposed layout

Mechanical Plan:

- Will there be changes to the existing HVAC system? Will it be remaining in place? Or being moved?

Plumbing:

- Assuming the small faucet area behind altar will be removed

A/V Design Plan:

- Audio-Visual design plan details

Concrete Art

- Final scope of work and design

Finishes:

- Identify or describe new glass front door system, obscured glass/design?
- window units (manufacture, sizes, function - operable? fixed? decorative?) if we move forward with this phase of work
- exterior site work (concrete pathways, landscaping plan, exterior cmu waterproofing, paint)
- ADA upgrades/requirements (such as signage, parking, etc.)
- drywall finish texture
- paint scheme
- any work needed for the existing timber framing /ceiling beams (will they be cleaned? oiled?)
- Baseboard type (vinyl coving?)

Sedillo Company, Inc.
Remodeling Design & Construction

Daniel Sedillo
General Building Contractor #611115

office@sedillocompany.com

www.SedilloCompany.com

(530) 753-1551 office

(916) 208-1551 mobile

Social Justice Committee
Minutes
3/23/21

Attendance: Ellen Kolarik, Jill VanZanten, Lee Grayson

- 1) **Rotating Winter Shelter Update:** At the end of 2020, LCI had designated donations of \$3915 for IRWS. Ellen was in contact with Patti Hobbs – our liaison to IRWS who agreed that the Respite Center serves our target population i.e. individuals who remained unsheltered in Davis because they did not qualify for the 2020/2021 housing program. On 2/22/21, LCI sent a check for \$3000.00 to IRWS as designated funds for the Respite Center with the balance to The Yolo County Food Bank which provided resources to those we assisted in obtaining shelter.

Information only:

- 2) **Advocacy In Quarantine:** Lee shared that Regina Banks (the LOPP director) is shifting the focus of LOPP to building a new congregation whose mission will be to build the skills of its members to serve Christ by working for social justice advocacy. The name of the congregation will be “The Worshiping in Society Center”. Casey Dunsworth (Belfry/LVEN) will serve as pastor. Members of other congregations will be welcome to join as associate members. The church will offer internships in social justice themed political advocacy. However, the weekly sessions will continue to share legislation with participants for which messages of support to our local representatives will be helpful.

Information Only

- 3) **Davis City wide Book Project- Marbles:** Marilyn Moyle (co-chair of the local chapter of National Alliance for Mental Illness or NAMI) helped coordinate the Zoom lecture (originally scheduled for the Mondavi Center) by the author Ellen Forney on 3/31/21 with a followup one Zoom session discussion group with LCI members 3/7/21.

Information Only

- 4) **Social Justice Mission Statement:** Lee found a short mission statement from past years.

Our mission is to celebrate faith through service to the community. Our goal is to provide our members opportunities to serve our local and global neighbors and to advocate for social reform and for the environment.

Action: Given the limited attendance at this meeting, review and revision of the statement will be deferred until the April meeting.

- 5) **Multi-faith Social Justice Coalition:** Roy Kaplan of Bet Haverim has spearheaded the creation of an alliance of SJ committee members throughout Davis. Representatives from multiple congregations including LCI, UU, Bet Haverim, and DUMC met on Zoom Monday 3/22/21 with the consensus that all interested congregations will post Social Justice related offerings (discussion groups, speakers etc) in which non-members are welcome. This tool is now in operation.

Information Only

- 6) **Color of Law Book Study:** Bet Haverim has requested access to our program for a one day

introductory session on racism in housing. The Unitarian Universalist Church in Davis (UU) is interested in building on the presentation by Bet Haverim with a 3 session program to follow. Both groups will welcome non-members to attend with their offerings posted on the Multifaith Social Justice Coalition google drive bulletin board. The Bet Haverim program is actually 3 sessions. The first session will be a panel discussion on Racial Justice and is scheduled next week. Information regarding this program will be disseminated when available.

University Covenant Church has also talked with our group regarding creating a program based on our material. They are considering using this book as a warm up for next years City Wide read which will also probably focus on structural racism. Our materials have already been forwarded to them.

Information Only.

- 7) **Permission to Feel**: Social Justice members had agreed to read this book as a tool for internal discussion and skill building.

Action: Discussion deferred until next meeting when more committee members should be present.

Next Meeting- Tuesday 4/20/21 at 6:30pm on Zoom